



Agenda

Bonner County Commissioners

Bonner County Board of Commissioners Meeting with Planning Department & Prosecutor's Office

August 1, 2024, 1:30 p.m.
County Administration Building
Third Floor, Board Meeting Room

Open Session:

1. Updates on Planning Department Activities
 - a. Monthly Planning Related Meetings
 - b. Monthly Stats
 1. Title 11 Applications
 2. Title 12 Applications
 3. Title 11 Compliance
 4. Title 12 Compliance
 5. Public Record Request
 - c. Department Updates
 1. Energov/Munis, Deckard/Rentalscape
 2. Staffing
 3. Financial – Revenue and Expenses YTD
 - d. Enforcement
 - e. Fee Schedule Update
 - f. Pending/Proposed Ordinance Changes
 1. Title 11
 2. Title 12
 - g. Comprehensive Plan

Executive Session:

1. Pending Litigation
Action Item: Discussion/Decision - Placing/Lifting of Notice to Title



Bonner County Planning Department

"Protecting property rights and enhancing property value"

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

Email: planning@bonnercountyid.gov - Web site: www.bonnercountyid.gov

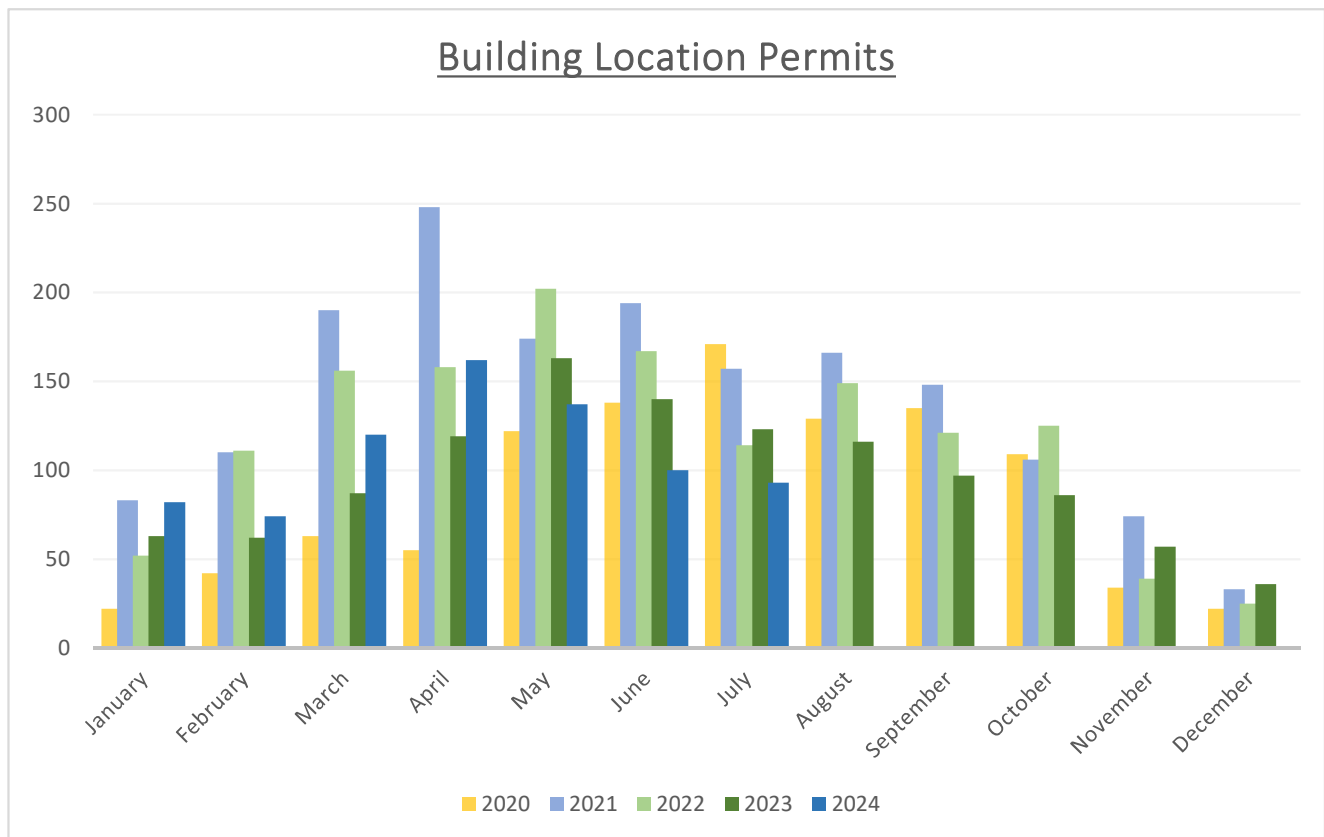
List of Planning Related Meetings – August 2024

August 1	BOCC/Planning Update @1:30 pm
August 2	BOCC Hearing @9:00 am
August 6	Planning Commission @4:30 pm
August 7	Hearing Examiner @1:30 pm
August 14	BOCC Hearing @1:30 pm
August 15	Zoning Commission @5:30 pm
August 20	Planning Commission @4:30 pm
August 21	Hearing Examiner @1:30 pm
August 28	BOCC Hearing @1:30 pm

This list is accurate as of the Board Update Meeting date. Dates and times listed here may vary or be modified throughout the month. Please refer to the agendas and public notices for official notifications of public meetings.

Building Location Permit Application Report by Month

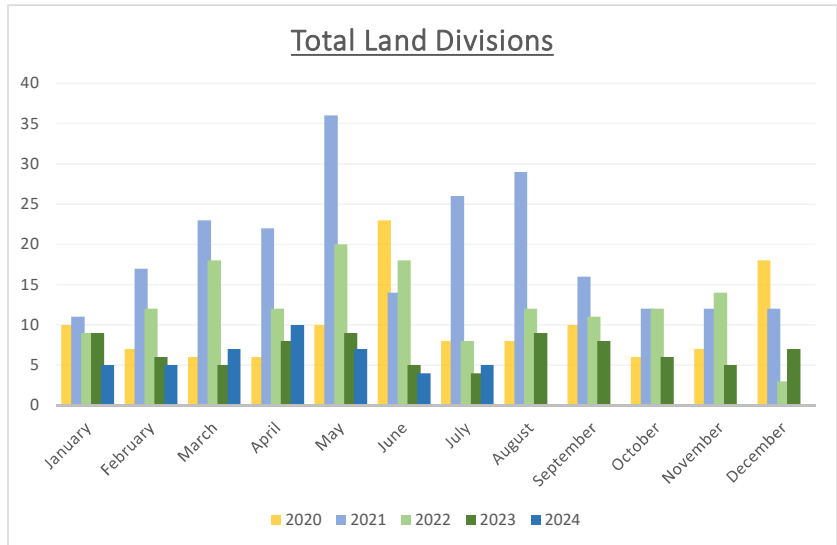
	2020	2021	2022	2023	2024
January	22	83	52	63	82
February	42	110	111	62	74
March	63	190	156	87	120
April	55	248	158	119	162
May	122	174	202	163	137
June	138	194	167	140	100
July	171	157	114	123	93
August	129	166	149	116	
September	135	148	121	97	
October	109	106	125	86	
November	34	74	39	57	
December	22	33	25	36	
Total	1042	1683	1419	1149	768



Planning Applications Report by Month

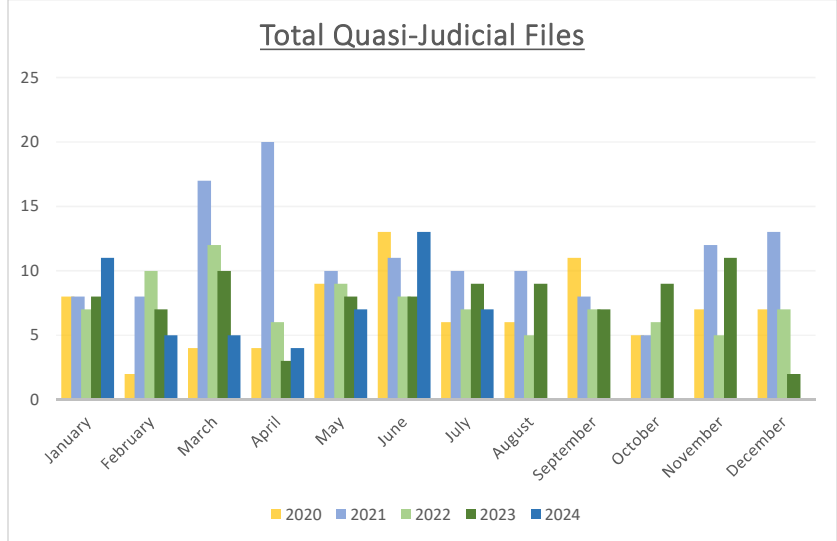
Total Land Divisions

	2020	2021	2022	2023	2024
January	10	11	9	9	5
February	7	17	12	6	5
March	6	23	18	5	7
April	6	22	12	8	10
May	10	36	20	9	7
June	23	14	18	5	4
July	8	26	8	4	5
August	8	29	12	9	0
September	10	16	11	8	0
October	6	12	12	6	0
November	7	12	14	5	0
December	18	12	3	7	0
Total	119	230	149	81	43



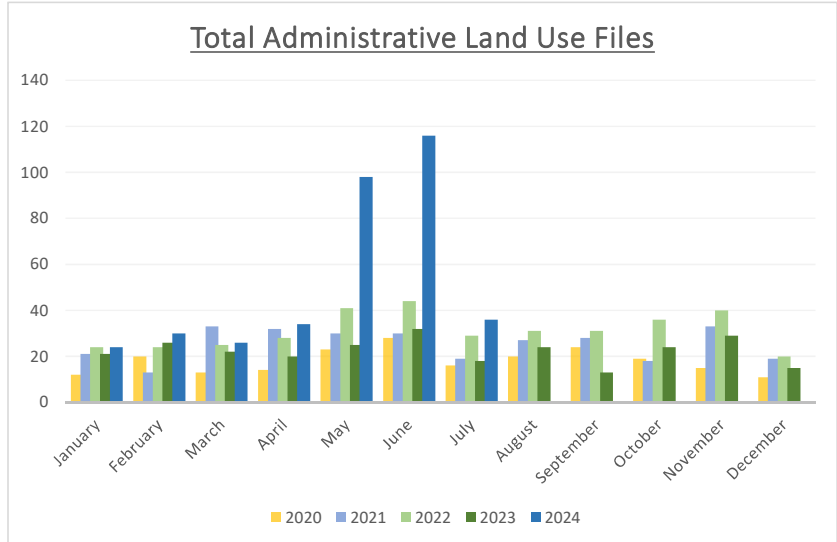
Total Quasi-Judicial Files

	2020	2021	2022	2023	2024
January	8	8	7	8	11
February	2	8	10	7	5
March	4	17	12	10	5
April	4	20	6	3	4
May	9	10	9	8	7
June	13	11	8	8	13
July	6	10	7	9	7
August	6	10	5	9	0
September	11	8	7	7	0
October	5	5	6	9	0
November	7	12	5	11	0
December	7	13	7	2	0
Total	82	132	89	91	52



Total Administrative Land Use Files

	2020	2021	2022	2023	2024
January	12	21	24	21	24
February	20	13	24	26	30
March	13	33	25	22	26
April	14	32	28	20	34
May	23	30	41	25	98
June	28	30	44	32	116
July	16	19	29	18	36
August	20	27	31	24	0
September	24	28	31	13	0
October	19	18	36	24	0
November	15	33	40	29	0
December	11	19	20	15	0
Total	137	236	311	240	333



Planning Applications Report by File Type and by Month

Land Divisions

Subdivision (11+ Lots)						Short Plat (5-10 Lots)						Minor Land Division (2-4 Lots)						Family Exemptions (2-4 Parcels)					
2020 2021 2022 2023 2024						2020 2021 2022 2023 2024						2020 2021 2022 2023 2024						2020 2021 2022 2023 2024					
January	0	0	0	0	0	January	0	1	0	2	1	January	10	10	9	6	3	January	0	0	0	1	1
February	0	2	0	0	1	February	1	1	2	0	0	February	5	12	9	5	4	February	1	2	1	1	0
March	0	0	2	0	1	March	0	0	0	0	0	March	6	18	13	5	6	March	0	5	3	0	0
April	0	0	1	0	0	April	1	0	1	0	0	April	5	20	9	6	9	April	0	2	1	2	1
May	1	0	1	2	2	May	0	0	1	0	0	May	8	35	17	7	5	May	1	1	1	0	0
June	0	0	1	0	0	June	0	2	0	0	0	June	23	11	12	4	4	June	0	1	5	1	0
July	0	1	0	0	1	July	1	1	0	0	0	July	6	24	7	2	4	July	1	0	1	2	0
August	0	0	0	0		August	0	1	0	0		August	7	28	11	6		August	1	0	1	3	
September	0	0	1	0		September	1	0	2	0		September	7	15	5	6		September	2	1	3	2	
October	0	0	0	0		October	1	0	0	0		October	4	11	11	6		October	1	1	1	0	
November	0	1	0	0		November	0	1	3	0		November	5	9	10	5		November	2	1	1	0	
December	0	1	0	1		December	1	1	0	0		December	16	10	3	6		December	1	0	0	0	
Total	1	5	6	3	5	Total	6	8	9	2	1	Total	102	203	116	64	35	Total	10	14	18	12	2

Quasi-Judicial Files

Amendments					Zone Change					Conditional Use Permit					Variance					Modifications					Road Vacation / Validation										
2020	2021	2022	2023	2024	2020	2021	2022	2023	2024	2020	2021	2022	2023	2024	2020	2021	2022	2023	2024	2020	2021	2022	2023	2024	2020	2021	2022	2023	2024						
January	3	0	2	3	1	January	2	2	3	2	2	January	0	3	1	2	3	January	3	2	1	0	4	January	0	0	0	1	1	January	0	1	0	0	0
February	2	1	2	2	0	February	0	2	3	0	0	February	0	2	1	1	2	February	0	2	4	2	3	February	0	0	0	0	0	February	0	1	0	2	0
March	1	5	1	2	1	March	2	5	4	2	0	March	0	3	4	1	1	March	1	3	2	5	2	March	0	0	1	0	0	March	0	1	0	0	1
April	1	6	2	1	1	April	0	5	0	0	2	April	2	5	2	1	0	April	1	2	2	1	1	April	0	0	0	0	0	April	0	2	0	0	0
May	1	2	1	1	0	May	1	5	2	2	1	May	1	2	3	2	3	May	6	1	1	3	2	May	0	0	2	0	1	May	0	0	0	0	0
June	1	0	2	3	2	June	1	3	3	0	4	June	1	3	0	3	0	June	6	2	2	1	6	June	4	0	0	0	0	June	0	3	1	1	1
July	1	4	2	2	1	July	1	0	1	1	2	July	0	1	1	3	0	July	4	4	2	2	2	July	0	0	0	1	1	July	0	1	1	0	1
August	4	2	0	0		August	1	6	1	2		August	0	0	2	2		August	1	2	2	2		August	0	0	0	3		August	0	0	0	0	
September	2	0	1	0		September	2	1	1	2		September	0	2	1	0		September	4	5	4	5		September	0	0	0	0		September	3	0	0	0	
October	0	0	4	1		October	0	1	0	0		October	2	3	1	3		October	2	1	1	4		October	0	0	0	1		October	1	0	0	0	
November	0	2	1	1		November	1	3	0	3		November	0	2	1	3		November	4	5	1	4		November	0	0	2	0		November	2	0	0	0	
December	1	3	1	0		December	1	3	1	0		December	3	4	0	1		December	2	2	2	1		December	0	0	1	0		December	0	1	2	0	
Total	17	25	19	16	6	Total	12	36	19	14	11	Total	9	30	17	22	9	Total	34	31	24	30	20	Total	4	0	6	6	3	Total	6	10	4	3	3

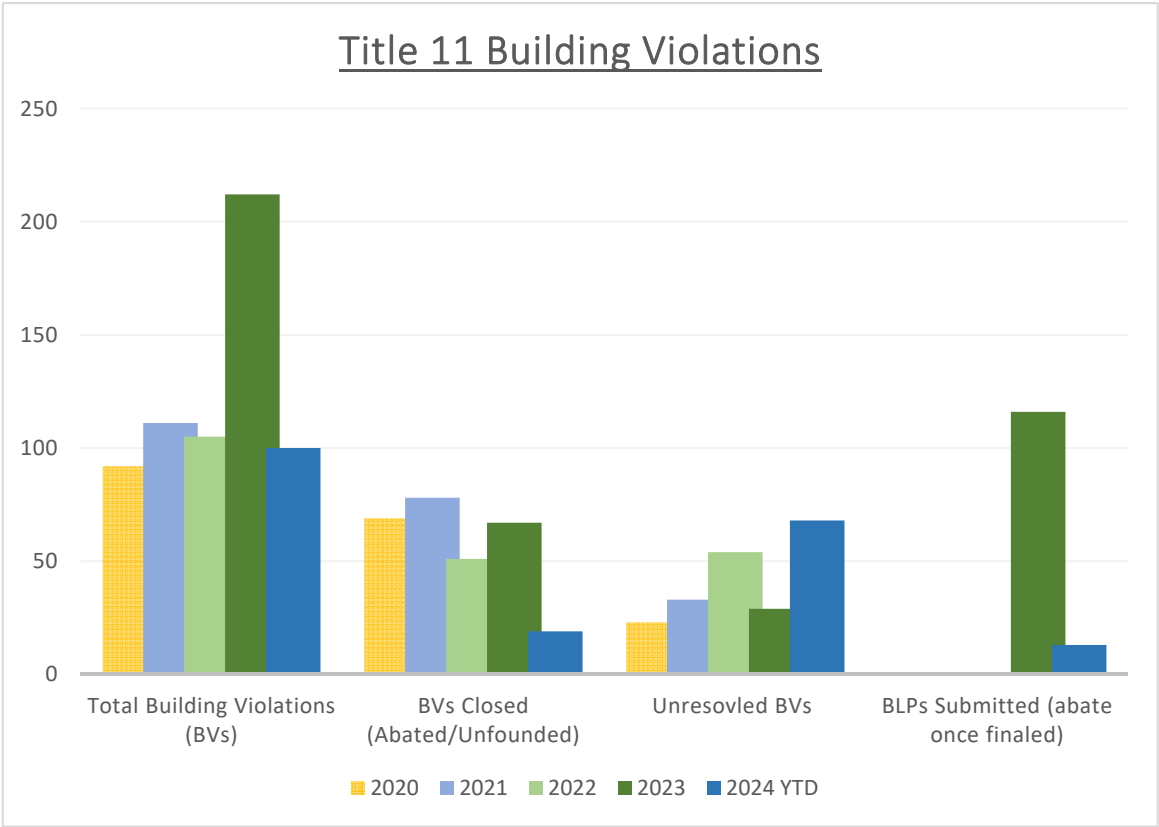
Administrative Land Use Files

Boundry Line Adjustment						Lot Line Adjustments						Home Occupation Permits						Stormwater Permit						Vacation Rental Permit					
2020 2021 2022 2023 2024						2020 2021 2022 2023 2024						2020 2021 2022 2023 2024						2020 2021 2022 2023 2024						2020 2021 2022 2023 2024					
January	0	5	4	2		January	2	3	4	4	1	January	0	0	0	1	1	January	0	1	2	2	0	January	7	6	6	2	11
February	0	2	6	4		February	3	3	3	3	5	February	1	1	0	3	0	February	0	1	0	1	0	February	8	1	11	3	13
March	0	3	4	3		March	0	3	2	4	5	March	0	1	0	1	0	March	0	3	0	1	0	March	6	15	9	8	12
April	0	0	1	6		April	0	7	1	2	2	April	0	0	0	0	0	April	0	0	2	1	3	April	2	9	15	13	12
May	0	3	0	4		May	1	0	3	1	5	May	2	0	3	3	0	May	1	2	2	1	0	May	3	15	19	13	79
June	0	6	5	4		June	3	7	3	3	2	June	5	3	0	0	0	June	2	1	1	1	0	June	12	5	24	10	103
July	0	6	3	10		July	3	1	2	2	4	July	1	0	0	3	0	July	0	2	2	3	0	July	5	5	8	3	15
August	1	3	3			August	1	5	2	4		August	1	0	0	0		August	1	0	1	1		August	6	11	16	7	
September	3	4	0			September	1	3	6	3		September	2	0	2	1		Septembe	0	0	4	1		September	7	7	5	3	
October	1	1	4			October	4	2	3	9		October	0	0	0	0		October	0	0	0	0		October	4	6	22	11	
November	5	6	2			November	0	4	8	2		November	0	0	1	1		November	0	1	0	2		November	6	12	14	14	
December	2	2	3			December	3	4	4	1		December	0	2	1	0		December	1	1	1	0		December	4	6	6	9	
Total	0	12	41	35	33	Total	21	42	41	38	24	Total	12	7	7	13	1	Total	5	12	15	14	3	Total	70	98	155	96	245

Administrative Exception						Administrative Variance						Floodplain Development Permit						Certificate of Compliance											
2020 2021 2022 2023 2024						2020 2021 2022 2023 2024						2020 2021 2022 2023 2024						2020 2021 2022 2023 2024											
January	0	0	1	0	2	January	1	3	2	4	3	January	2	7	4	4	4	January	0	1	0	0	0	January	0	1	0	0	0
February	1	0	4	1	1	February	0	1	1	2	2	February	6	6	2	7	5	February	1	0	1	0	0	February	1	0	1	0	0
March	0	1	0	0	2	March	4	3	5	3	2	March	1	7	6	1	1	March	2	0	0	0	1	March	2	0	0	0	1
April	2	4	2	0	2	April	1	5	4	2	2	April	8	7	4	1	4	April	1	0	0	0	3	April	1	0	0	0	3
May	0	4	2	1	3	May	3	4	2	1	2	May	11	5	7	5	4	May	2	0	0	0	1	May	2	0	0	0	1
June	2	2	1	3	2	June	1	6	3	5	1	June	2	5	6	2	3	June	1	1	0	3	1	June	1	1	0	3	1
July	0	0	3	0	0	July	2	2	4	3	3	July	4	7	4	0	4	July	1	2	0	1	0	July	1	2	0	1	0
August	1	2	1	3		August	1	4	3	5		August	8	3	5	0		August	1	1	0	1		August	1	1	0	1	
September	3	5	3	1		September	2	4	0	3		September	8	5	6	0		September	1	1	1	1		September	1	1	1	1	
October	0	2	3	0		October	1	4	3	0		October	8	2	4	0		October	2	1	0	0		October	2	1	0	0	
November	1	2	4	3		November	1	5	1	3		November	7	4	3	0		November	0	0	3	2		November	0	0	3	2	
December	0	1	0	0		December	2	1	0	1		December	2	6	0	0		December	1	0	0	1		December	1	0	0	1	
Total	10	23	24	12	12	Total	19	42	28	32	15	Total	65	60	57	20	25	Total	13	7	5	9	6	Total	13	7	5	9	6

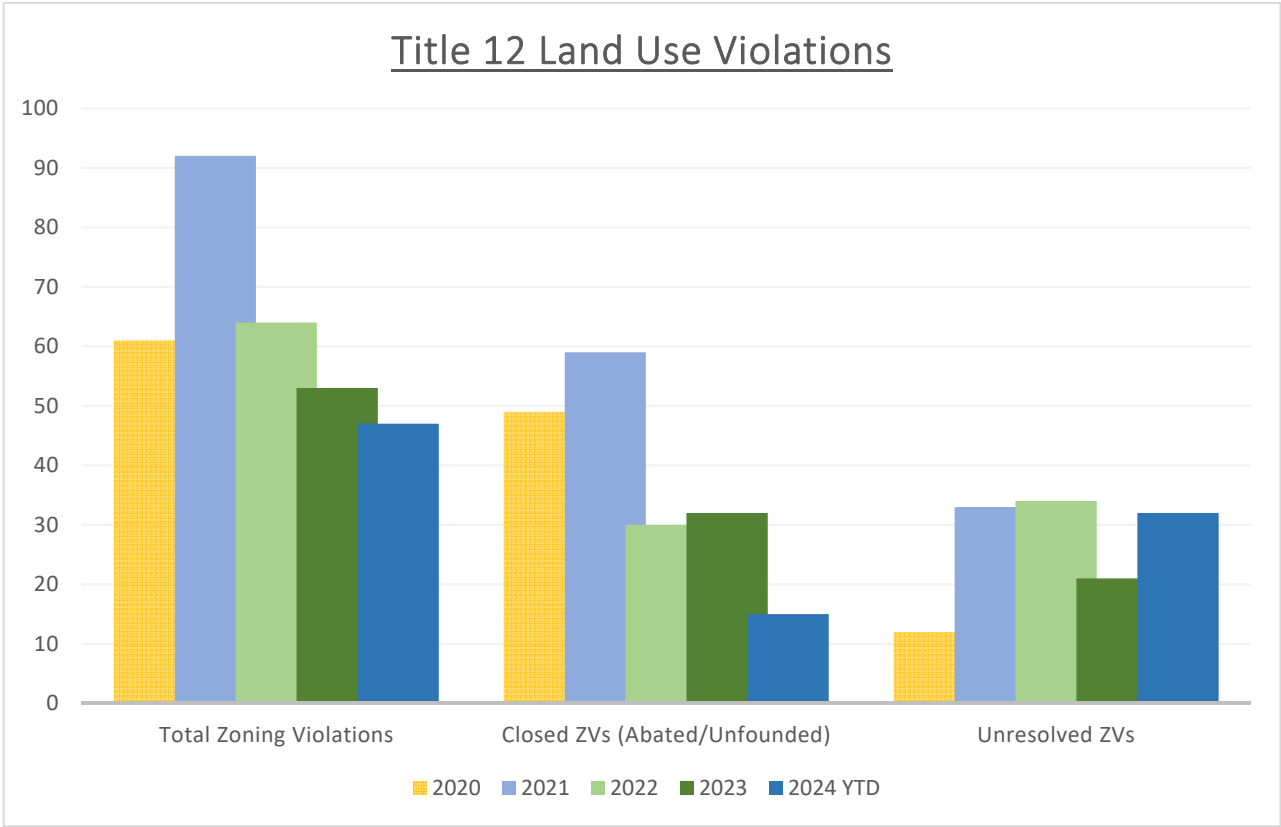
Title 11 Building Violations by Year

	2020	2021	2022	2023	2024 YTD
Total Building Violations (BVs)	92	111	105	212	100
BVs Closed (Abated/Unfounded)	69	78	51	67	19
Unresovled BVs	23	33	54	29	68
BLPs Submitted (abate once finaied)				116	13



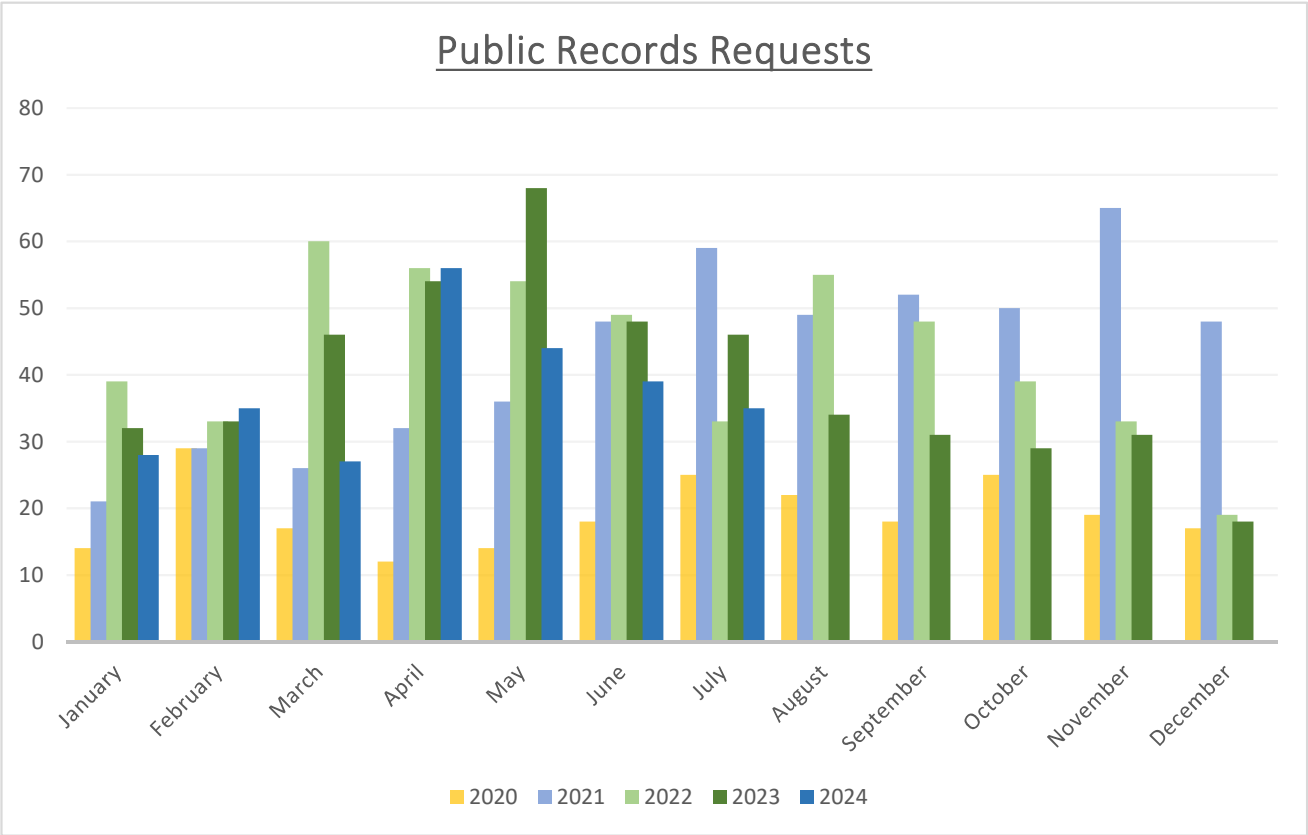
Title 12 Land Use Violations by Year

	2020	2021	2022	2023	2024 YTD
Total Zoning Violations	61	92	64	53	47
Closed ZVs (Abated/Unfounded)	49	59	30	32	15
Unresolved ZVs	12	33	34	21	32



Public Records Requests by Month

	2020	2021	2022	2023	2024
January	14	21	39	32	28
February	29	29	33	33	35
March	17	26	60	46	27
April	12	32	56	54	56
May	14	36	54	68	44
June	18	48	49	48	39
July	25	59	33	46	35
August	22	49	55	34	
September	18	52	48	31	
October	25	50	39	29	
November	19	65	33	31	
December	17	48	19	18	
Total	230	515	518	470	264



JAKE GABELL
Planning Director

TRAVIS HALLER
Assistant Director

Support & Admin

Planners

Compliance / Permits

JEANNIE WELTER
Systems Technician

JESS MONTGOMERY
Hearing Coordinator

JANNA BROWN
Admin Assist III

JASON JOHNSON
Planner II

TYSON LEWIS
Planner II

ALEX FEYEN
Planner I

ROB WINNINGHAM
Planner I

KATIE HANSEN
Compliance/Permit
Manager

BILL COX
Permit Examiner

KYLE SNIDER
Planning Tech

TERESA LEAVERTON
Planning Tech

DAVID FISHER
Planning Tech

MARCIANO MECKLE
Investigator

ALAN BOJORQUEZ
Investigator

PETE HUGHES
Investigator

Planning Department Financial Analysis																	
		1	2	3	4	5	6	7	8	9	10	11	12			Budget	Actual
		October	November	December	January	February	March	April	May	June	July	August	September	Total	Budget	Re/Ex	Re/Ex
2023/2024	Revenue	\$ 85,881	\$ 65,958	\$ 38,971	\$ 61,772	\$ 64,130	\$ 107,106	\$ 115,295	\$ 123,490	\$ 133,904	\$ 94,344			\$ 890,852	\$ 1,035,822	65%	68%
	Expense	\$ 154,691	\$ 110,356	\$ 168,282	\$ 106,312	\$ 112,940	\$ 121,930	\$ 119,778	\$ 163,874	\$ 121,478	\$ 122,249			\$ 1,301,890	\$ 1,584,923		
	R % of Budget	8%	6%	4%	6%	6%	10%	11%	12%	13%	9%	0%	0%	86%			
	E % of Budget	10%	7%	11%	7%	7%	8%	8%	10%	8%	8%	0%	0%	82%			
2022/2023	Revenue	\$ 105,692	\$ 55,423	\$ 46,004	\$ 62,304	\$ 67,097	\$ 90,972	\$ 89,324	\$ 105,816	\$ 111,939	\$ 98,481	\$ 118,510	\$ 84,112	\$ 1,035,674	\$ 1,035,822	64%	71%
	Expense	\$ 119,867	\$ 110,137	\$ 165,872	\$ 115,217	\$ 106,919	\$ 118,407	\$ 114,510	\$ 120,463	\$ 149,508	\$ 111,165	\$ 120,838	\$ 115,838	\$ 1,468,741	\$ 1,614,594		
	R % of Budget	10%	5%	4%	6%	6%	9%	9%	10%	11%	10%	11%	8%	100%			
	E % of Budget	7%	7%	10%	7%	7%	7%	7%	7%	9%	7%	7%	7%	91%			
2021/2022	Revenue	\$ 85,977	\$ 68,619	\$ 50,324	\$ 65,836	\$ 77,795	\$ 131,067	\$ 105,661	\$ 124,919	\$ 121,878	\$ 120,728	\$ 126,508	\$ 97,131	\$ 1,176,443	\$ 964,250	66%	81%
	Expense	\$ 119,124	\$ 113,228	\$ 147,522	\$ 112,478	\$ 114,433	\$ 112,594	\$ 120,260	\$ 105,252	\$ 138,907	\$ 147,215	\$ 108,644	\$ 107,724	\$ 1,447,381	\$ 1,464,471		
	R % of Budget	9%	7%	5%	7%	8%	14%	11%	13%	13%	13%	13%	10%	122%			
	E % of Budget	8%	8%	10%	8%	8%	8%	8%	7%	9%	10%	7%	7%	99%			
2020/2021	Revenue	\$ 82,062	\$ 32,162	\$ 31,675	\$ 57,540	\$ 74,310	\$ 121,772	\$ 147,203	\$ 126,851	\$ 103,614	\$ 94,902	\$ 94,096	\$ 116,739	\$ 1,082,926	\$ 600,100	48%	85%
	Expense	\$ 107,770	\$ 85,737	\$ 120,514	\$ 86,477	\$ 90,232	\$ 86,713	\$ 90,623	\$ 110,299	\$ 115,442	\$ 148,225	\$ 105,950	\$ 132,262	\$ 1,280,244	\$ 1,247,444		
	R % of Budget	14%	5%	5%	10%	12%	20%	25%	21%	17%	16%	16%	19%	180%			
	E % of Budget	9%	7%	10%	7%	7%	7%	7%	9%	9%	12%	8%	11%	103%			
2019/2020	Revenue	\$ 68,519	\$ 10,711	\$ 28,030	\$ 27,279	\$ 30,899	\$ 44,207	\$ 37,884	\$ 79,248	\$ 94,770	\$ 110,552	\$ 83,020	\$ 87,619	\$ 702,738	\$ 462,850	48%	70%
	Expense	\$ 81,050	\$ 66,281	\$ 67,615	\$ 101,379	\$ 74,040	\$ 73,969	\$ 76,804	\$ 76,476	\$ 78,731	\$ 111,085	\$ 85,161	\$ 104,829	\$ 997,420	\$ 964,336		
	R % of Budget	15%	2%	6%	6%	7%	10%	8%	17%	20%	24%	18%	19%	152%			
	E % of Budget	8%	7%	7%	11%	8%	8%	8%	8%	8%	12%	9%	11%	103%			

Planning Department Financial Analysis

